



MEETING OF THE TOWN OF ISLIP
ECONOMIC DEVELOPMENT CORPORATION

December 13, 2016

Agenda

1. Call the meeting of the Town of Islip Economic Development Corporation to order.
2. To approve the **minutes** from the October 28, 2016 EDC meeting.
3. Authorization for the Supervisor to execute a one year option for **Albrecht, Viggiano, Zureck & Co.** to perform audit services for the **Economic Development Corporation.**
4. To consider any other business that may come before the Corporation.

TOWN OF ISLIP
INDUSTRIAL DEVELOPMENT AGENCY
AGENDA ITEMS FOR DECEMBER 13, 2016

AGENDA ITEM # 3

TYPE OF RESOLUTION: AUTHORIZATION FOR THE
SUPERVISOR TO EXECUTE A ONE YEAR OPTION
BETWEEN THE EDC & AVZ TO PERFORM AUDIT
SERVICES

COMPANY: ALBRECHT, VIGGIANO, ZURECK &
COMPANY, P.C. (AVZ)

PROJECT LOCATION: N/A

JOBS (RETAINED/CREATED): RETAINED - -
CREATE - -

INVESTMENT: N/A



MEETING OF THE TOWN OF ISLIP
ECONOMIC DEVELOPMENT CORPORATION

October 28, 2016

Meeting Minutes

1. The Meeting of the Town of Islip Economic Development Corporation was called to order at 9:46 am on a motion by Councilman Flotteron and seconded by Councilwoman Bergin Weichbrodt. All members were present and the Chairwoman acknowledged a quorum.

Motions were presented to approve and adopt the following resolution on the October 28, 2016 EDC Agenda. The resolutions were as follows:

2. To consider the adoption of a Resolution on behalf of the Town of Islip Economic Development Corporation to approve the minutes of the April 19, 2016 Economic Development Commission Meeting. Motion by Councilwoman Bergin Weickbrodt and seconded by Councilman Cochrane, approved unanimously.
3. To consider the adoption of a Resolution on behalf of the Town of Islip Economic Development Corporation to approve the 2017 Budget. On a motion by Councilman Flotteron and seconded by Councilman Cochrane said resolution was approved unanimously.
4. There being no further business to come before the Corporation, on a motion by Councilwoman Bergin Weichbrodt and seconded by Councilwoman Mullen, said motion being approved unanimously, the meeting was adjourned at 9:55am.

**TOWN OF ISLIP
INDUSTRIAL DEVELOPMENT AGENCY
AGENDA ITEMS FOR DECEMBER 13, 2016**

AGENDA ITEM # 3

TYPE OF RESOLUTION: AUTHORIZATION FOR THE
SUPERVISOR TO EXECUTE A ONE YEAR OPTION
BETWEEN THE EDC & AVZ TO PERFORM AUDIT
SERVICES

COMPANY: ALBRECHT, VIGGIANO, ZURECK &
COMPANY, P.C. (AVZ)

PROJECT LOCATION: N/A

JOBS (RETAINED/CREATED): RETAINED - -
CREATE - -

INVESTMENT: N/A

December 13, 2016

WHEREAS, the Town of Islip Economic Development Corporation (the Corporation) is required by General Municipal Law to have an audit conducted by an independent, licensed accounting firm, and;

WHEREAS, in order to ensure that the Corporation will be provided the best services available, at the best cost available, and in compliance with accepted standards, on February 26, 2016, the Town of Islip issued a Request for Proposal (RFP) for Accounting and Auditing services, and;

WHEREAS, such RFP included requests for services to be provided to the Industrial Development Agency and the Economic Development Corporation, and:

WHEREAS, on April 19, 2016 the Town Board awarded the contract to Albrecht, Viggiano, Zureck & Co., P.C., and;

WHEREAS, the RFP required the contract to allow for four (4) one year extensions upon mutual written consent, and;

WHEREAS, the Corporation has received written consent from Albrecht, Viggiano, Zureck & Co., P.C. to extend the contract to perform the audit of the Corporation for the year ending December 31, 2016, and;

WHEREAS, the Corporation is interested in extending the contract with Albrecht, Viggiano, Zureck & Co., P.C. to perform this audit.

NOW, THEREFORE, on motion of Councilperson _____,
seconded by Councilperson _____, be it

RESOLVED, that the Town Board hereby authorizes the Supervisor to execute a one
year extension between the Corporation and Albrecht, Viggiano, Zureck & Co., P.C., by mutual
written consent, for Auditing and Accounting Services for the 2016 Audit.

Upon a vote being taken, the result was:

**TOWN of ISLIP
SPONSOR'S MEMORANDUM
FOR TOWN BOARD RESOLUTIONS**

INSTRUCTION: All items for Town Board action must be accompanied by a sponsor's memorandum which shall be the covering document for all agenda submissions. All items should be reported to the Deputy Supervisor no later than 12 days prior to the scheduled meeting.

PURPOSE: Describe the essence of the attached resolution and give a brief background. Explain any policy implications, whether this item has previously been before the Board, and if any similar resolutions have been passed or denied by the Board.

To authorize the Supervisor to execute a one year option on a contract with Albrecht, Viggiano, Zureck & Co., P.C., 25 Suffolk Court., Hauppauge, NY 11788 to provide auditing services for the Town of Islip Economic Development Corporation.

SPECIFY WHERE APPLICABLE:

1. Entity or individual benefitted by resolution: Town of Islip Economic Development Corporation
2. Site or location effected by resolution: Town of Islip Economic Development Corporation
3. Cost: \$4,830.00
4. Budget Line: YE.6410.45050
5. Amount and source of outside funding: Agency fees

ENVIRONMENTAL IMPACT: Is this action subject to a SEQRA environmental review?

_____ Yes under Section I, Sub A, Number _____, of Town of Islip 617
Check List, an environmental review is required.

_____ X _____ No under Section II, Sub B, Number _____, of Town of Islip 617
Check List, no environmental review is required.


Signature of Commissioner/Department Head Sponsor:

December 1, 2016
Date

William G. Mannix, Director