



MEETING OF THE TOWN OF ISLIP  
ECONOMIC DEVELOPMENT CORPORATION  
January 20, 2016  
Meeting Minutes

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1. The Meeting of the Town of Islip Industrial Development Agency was called to order on a motion by Councilman Cochrane and seconded by Supervisor Carpenter. Supervisor Carpenter, Councilman Flotteron, Councilman Cochrane, Councilwoman Mullen were present. Councilwoman Bergin Weichbrodt was absent. The Chairwoman acknowledged a quorum.

Motions were presented to approve and adopt the following resolution on the January 20, 2016 EDC Agenda. The resolutions were as follows:

2. To consider the adoption of a Resolution on behalf of the Town of Islip Economic Development Corporation to approve the minutes from the Meeting of the Members of the Town of Islip Industrial Development Agency on October 26, 2015. On a motion by Supervisor Carpenter and seconded by Councilman Flotteron, said resolution was approved unanimously.
3. To consider the adoption of a Resolution appointing Officers of the Town of Islip Economic Development Corporation. On a motion by Supervisor Carpenter and seconded by Councilman Cochrane, said resolution was approved unanimously.
4. To consider the adoption of a Resolution approving the 2016 meeting schedule of the Town of Islip Economic Development Corporation. On a motion by Councilman Flotteron and seconded by Councilwoman Mullen, said motion was approved unanimously.
5. To consider the adoption of a Resolution on behalf of the Town of Islip Economic Development Corporation to adopt an Audit Committee in compliance with the Public Authority Accountability Act ("PAAA") and to appoint Trish Bergin Weichbrodt, John C. Cochrane, Jr., and Anne Danziger to that committee. On a motion by Councilman Flotteron and seconded by Supervisor Carpenter, said motion was approved unanimously.
6. To consider the adoption of a Resolution on behalf of the Town of Islip Economic Development Corporation to adopt a Finance Committee in compliance with the Public Authority Accountability Act ("PAAA") and to appoint Steven J. Flotteron, Trish Bergin Weichbrodt and Ron Meyer to that committee. On a motion by Councilman Cochrane and seconded by Councilwoman Mullen, said motion was approved unanimously.
7. To consider the adoption of a Resolution on behalf of the Town of Islip Economic Development Corporation to adopt a Governance Committee in compliance with the Public Authority Accountability Act ("PAAA") and to appoint John C. Cochrane, Jr., Mary Kate

Mullen and Brad Hemingway to that committee. On a motion by Councilman Flotteron and seconded by Supervisor Carpenter, said resolution was approved unanimously.

8. To consider the adoption of a Resolution on behalf of the Town of Islip Economic Development Corporation to adopt a Code of Ethics in compliance with the Public Authority Accountability Act (“PAAA”) and to appoint the Board of Ethics of the Town of Islip as its Ethics Officer. On a motion by Supervisor Carpenter and seconded by Councilman Flotteron, said resolution was approved unanimously.
9. To consider the adoption of a Resolution on behalf of the Town of Islip Economic Development Corporation to adopt an Investment Policy which shall apply to all operating funds, bond proceeds and other funds and all investment transactions involving operating funds, bond proceeds and other funds accounted for in the financial statements of the Corporation. On a motion by Councilman Cochrane and seconded by Councilman Flotteron, said resolution was approved unanimously.
10. To consider a Resolution on behalf of the Town of Islip Economic Development Corporation to adopt a Procurement Policy which will apply to the procurement for goods and services not subject to the competitive bidding requirements set forth in General Municipal Law Section 103 and which goods and services are paid for and used by the Corporation. On a motion by Supervisor Carpenter and seconded by Councilman Cochrane, said resolution was approved unanimously.
11. To consider a Resolution on behalf of the Town of Islip Economic Development Corporation to adopt the Travel Authorization and Mileage Reimbursement guidelines as stated in the Town of Islip Administrative Procedures Manual, Section 303, as recommended by the New York State Authorities Budget Office. On a motion by Councilman Flotteron and seconded by Councilwoman Mullen, said resolution was approved unanimously.
12. To consider the adoption of a Resolution to authorize the Town of Islip Economic Development Corporation to execute a one year extension contract with Albrecht, Viggiano, Zureck & Co., to perform the audit for the year ended December 31, 2016. On a motion by Supervisor Carpenter and seconded by Councilman Cochrane, said resolution was approved unanimously.
13. To consider any other business that may come before the Corporation. On a motion by Councilmen Cochrane and seconded by Councilman Flotteron, said motion was approved unanimously.