



MEETING OF THE TOWN OF ISLIP
INDUSTRIAL DEVELOPMENT AGENCY
January 13, 2015
Meeting Minutes

1. The Meeting of the Town of Islip Industrial Development Agency was called to order on a motion by Councilman Flotteron and seconded by Councilman Cochrane. All members were present, said motion was approved unanimously.

Motions were presented to approve and adopt the following resolution on the January 13, 2015 IDA Agenda. The resolutions were as follows:

2. To consider the adoption of a Resolution on behalf of the Town of Islip Industrial Development Agency to approve the minutes from the Meeting of the Members of the Town of Islip Industrial Development Agency on December 16, 2014. On a motion by Councilwoman Trish Bergin Weichbrodt and seconded by Councilman Anthony Senft, said resolution was approved unanimously.
3. To consider the adoption of an Authorizing Resolution between of the Town of Islip Industrial Development Agency and Ruby Has, LLC located at 5 Inez Drive, Bay Shore, New York. On a motion by Councilman Flotteron and seconded by Councilman Cochrane, said resolution was approved unanimously.
4. To consider the adoption of an Inducement Resolution between the Town of Islip Industrial Development Agency and 60 Hoffman, LLC/United Lighting Electrical Corp./Playaction, LLC 2013 Facility, located at 60 Hoffman Avenue, Hauppauge, New York. On a motion by Councilman Senft and seconded by Councilman Cochrane, said resolution was approved unanimously.
5. To consider the adoption of a Resolution authorizing a tenant lease between Hauppauge Office Park, LLC and Nicosia Enterprises, located at 888 and 898 Veterans Highway, Hauppauge, New York. On a motion by Councilman Cochrane and seconded by Councilman Flotteron, said resolution was approved unanimously.
6. To consider the adoption of a Resolution authorizing a tenant lease between Hauppauge Office Park, LLC and Amica Mutual Insurance, located at 888 and 898 Veterans Highway, Hauppauge, New York. On a motion by Councilman Senft and seconded by Councilwoman Bergin Weichbrodt, said resolution was approved unanimously.
7. To consider the adoption of a Resolution authorizing a tenant lease between Hauppauge Office Park, LLC and Urban Financial of America, LLC, located at 888 and 898 Veterans Memorial Highway, Hauppauge, New York. On a motion by Councilman Cochrane and seconded by Councilman Senft, said resolution was approved unanimously.

8. To consider the adoption of a Resolution appointing Officers of the Town of Islip Industrial Development Agency. On a motion by Councilwoman Bergin Weichbrodt and seconded by Councilman Cochrane, said motion was approved unanimously.
9. To consider the adoption of a Resolution approving the 2015 meeting schedule of the Town of Islip Industrial Development Agency. On a motion by Councilman Senft and seconded by Councilwoman Bergin Weichbrodt, said motion was approved unanimously.
10. To consider the adoption of a Resolution on behalf of the Town of Islip Industrial Development Agency to adopt an Audit Committee in compliance with the Public Authority Accountability Act ("PAAA") and to appoint Steven J. Flotteron, John C. Cochrane, Jr. and Ronald Devine to that committee. On a motion by Councilwoman Bergin Weichbrodt and seconded by Councilman Senft, said motion was approved unanimously.
11. To consider the adoption of a Resolution on behalf of the Town of Islip Industrial Development Agency to adopt a Finance Committee in compliance with the Public Authority Accountability Act ("PAAA") and to appoint Trish Bergin Weichbrodt, Anthony S. Senft, Jr. and Eric Hofmeister to that committee. On a motion by Councilman Cochrane and seconded by Councilman Flotteron, said motion was approved unanimously.
12. To consider the adoption of a Resolution on behalf of the Town of Islip Industrial Development Agency to adopt a Governance Committee in compliance with the Public Authority Accountability Act ("PAAA") and to appoint Trish Bergin Weichbrodt, John C. Cochrane, Jr., and Brad Hemingway to that committee. On a motion by Councilman Senft and seconded by Councilwoman Bergin Weichbrodt, said motion was approved unanimously.
13. To consider the adoption of a Resolution on behalf of the Town of Islip Industrial Development Agency to adopt a Code of Ethics in compliance with the Public Authority Accountability Act ("PAAA") and to appoint the Board of Ethics of the Town of Islip as its Ethics Officer, On a motion by Councilwoman Bergin Weichbrodt and seconded by Councilman Cochrane, said motion was approved unanimously.
14. To consider the adoption of a Resolution on behalf of the Town of Islip Industrial Development Agency to adopt an Investment Policy in compliance with the Public Authority Accountability Act ("PAAA") which will apply to the procurement for goods and services not subject to the competitive bidding requirements set forth in General Municipal Law Section 103 and which goods and services are paid for and used by the Agency. On a motion by Councilman Senft and seconded by Councilwoman Bergin Weichbrodt, said motion was approved unanimously.

15. To consider the adoption of a Resolution on behalf of the Town of Islip Industrial Development Agency to adopt a Procurement Policy in compliance with the Policy Authority in compliance with the Public Authority Accountability Act ("PAAA") which will apply to the procurement for goods and services not subject to the competitive bidding requirements set forth in General Municipal Law Section 103 and which goods and services are paid for and used by the Agency. On a motion by Councilman Flotteron and seconded by Councilman Senft, said motion was unanimously approved.

16. To consider the adoption of a Resolution on behalf of the Town of Islip Industrial Development Agency to enter into a contract with Ellen Colozzo, Principal of E.C. Consulting Services, Inc. for the period of January 1, 2015 through December 31, 2015, to manage and oversee the collection and distribution of PILOT monies in accordance with proscribed procedures, and to collect data for eventual submittal. The compensation for said contract will be set \$45.00 per hour and be limited to \$4,000.00 annually. On a motion by Councilman Cochrane and seconded by Councilman Senft, said motion was approved unanimously approved.

17. To consider a Resolution on behalf of the Town of Islip Industrial Development Agency to adopt the Travel Authorization and Mileage Reimbursement guidelines as stated in the Town of Islip Administrative Procedures manual, Section 303, as recommended by the New York State Authorities Budget Office. On a motion by Councilwoman Bergin Weichbrodt and seconded by Councilman Flotteron, said motion was unanimously approved.

18. To consider the adoption of a Resolution to authorize the Town of Islip Industrial Development Agency to execute a one year extension contract with Albrecht, Viggiano, Zureck & Co., to perform the audit for the year ended December 31, 2014. On a motion by Councilman Cochrane and seconded by Councilwoman Bergin Weichbrodt, said motion was unanimously approved.

19. To consider any other business that may come before the Agency. Meeting adjourned by Councilman Senft and seconded by Councilman Bergin Weichbrodt.