



MEETING OF THE TOWN OF ISLIP
INDUSTRIAL DEVELOPMENT AGENCY
January 20, 2016
Meeting Minutes

1. The Meeting of the Town of Islip Industrial Development Agency was called to order on a motion by Councilman Cochrane and seconded by Councilman Flotteron. Supervisor Carpenter, Councilman Flotteron, Councilman Cochrane, Councilwoman Mullen were present. Councilwoman Bergin Weichbrodt was absent. The Chairwoman acknowledged a quorum.
2. To consider the adoption of a Resolution on behalf of the Town of Islip Industrial Development Agency to approve the minutes from the meeting on December 15, 2015. On a motion by Supervisor Carpenter and seconded by Councilman Cochrane, said motion was approved unanimously.
3. To consider the adoption of a Resolution appointing Officers of the Town of Islip Industrial Development Agency. On a motion by Councilman Cochrane and seconded by Councilman Flotteron, said Resolution was approved unanimously.
4. To consider the adoption of a Resolution approving the 2016 meeting schedule to the Town of Islip Industrial Development Agency. On a motion by Supervisor Carpenter and seconded by Councilman Flotteron, said Resolution was approved unanimously.
5. To consider the adoption of a Resolution on behalf of the Town of Islip Industrial Development Agency to adopt an Audit Committee in compliance with the Public Authority Accountability Act ("PAAA") and to appoint Trish Bergin Weichbrodt, John Cochrane, Jr., and Anne Danziger to that committee. On a motion by Supervisor Carpenter and seconded by Councilman Flotteron, said Resolution was approved unanimously.
6. To consider the adoption of a Resolution on behalf of the Town of Islip Industrial Development Agency to adopt a Finance Committee in compliance with the Public Authority Accountability Act ("PAAA") and to appoint Steven J. Flotteron, Trish Bergin Weichbrodt and Ron Meyer to that committee. On a motion by Councilman Cochrane and seconded by Supervisor Carpenter, said resolution was approved unanimously.
7. To consider the adoption of a Resolution on behalf of the Town of Islip Industrial Development Agency to adopt a Governance Committee in compliance with the Public Authority Accountability Act ("PAAA") and to appoint John C. Cochrane, Jr., Mary Kate Mullen and Brad Hemingway to that committee. On a motion by Supervisor Carpenter and seconded by Councilman Flotteron, said resolution was approved unanimously.
8. To consider the adoption of a Resolution on behalf of the Town of Islip Industrial Development Agency to adopt a Code of Ethics in compliance with the Public Authority

Accountability Act (“PAAA”) and to appoint the Board of Ethics of the Town of Islip as its Ethics Officer. On a motion by Supervisor Carpenter and seconded by Councilman Cochrane, said resolution was approved unanimously.

9. To consider the adoption of a Resolution on behalf of the Town of Islip Industrial Development Agency to adopt an Investment Policy in compliance with the Public Authority Accountability Act (“PAAA”) which shall apply to all operating funds, bond proceeds and other funds and all investment transactions involving operating funds, bond proceeds and other funds accounted for in the financial statements of the Agency. On a motion by Supervisor Carpenter and seconded by Councilman Cochrane, said Resolution was approved unanimously.
10. To consider the adoption of a Resolution on behalf of the Town of Islip Industrial Development Agency to adopt a Procurement Policy in compliance with the Public Authority Accountability Act (“PAAA”) which will apply to the procurement for goods and services not subject to the competitive bidding requirements set forth in General Municipal Law Section 103 and which goods and services are paid for and used by the Agency. On a motion by Councilman Flotteron and seconded by Councilman Cochrane, said Resolution was approved unanimously.
11. To consider a Resolution on behalf of the Town of Islip Industrial Development Agency to adopt the Travel Authorization and Mileage Reimbursement guidelines as stated in the Town of Islip Administrative Procedures Manual, Section 303, as recommended by the New York State Authorities Budget Office. On a motion by Supervisor Carpenter and seconded by Councilman Flotteron, said Resolution was unanimously approved.
12. To consider the adoption of a Resolution to authorize the Town of Islip Industrial Development Agency to execute a one year extension contract with Albrecht, Viggiano, Zureck & Co., to perform the audit for the year ended December 31, 2016. On a motion by Councilman Flotteron and seconded by Councilwoman Mullen said, Resolution was unanimously approved.
13. To consider the adoption of a Resolution adopting a Conflict of Interest Policy and amending the by-laws of the Agency. On a motion by Supervisor Carpenter and seconded by Councilman Cochrane, said Resolution was unanimously approved.
14. To consider the adoption of a Resolution on behalf of the Town of Islip Industrial Development Agency to enter into a contract with Ellen Colozzo, Principal of E.C. Consulting Services, Inc. for the period of January 1, 2016 through December 31, 2016, to manage and oversee the collection and distribution of PILOT monies in accordance with

proscribed procedures, and to collect data for eventual submittal. The compensation for said contract will be set at \$45.00 per hour and be limited to \$2,000.00 annually. On a motion by Councilman Flotteron and seconded by Councilwoman Mary Kate Mullen, said Resolution was approved unanimously approved.

15. To consider the adoption of a Resolution to amend the Recapture Agreement between the Town of Islip Industrial Development Agency and NASHA Holdings, LLC/All-System Aerospace International. On a motion by Councilman Cochrane and seconded by Councilman Flotteron, said Resolution was approved unanimously.
16. To consider the adoption of a Resolution to amend the Recapture Agreement between the Town of Islip Industrial Development Agency and 171 Remington LLC/SUNation Solar Systems. On a motion by Councilwoman Mullen seconded by Councilman Cochrane, said Resolution was approved unanimously.
17. To consider the adoption of an Authorizing Resolution between the Town of Islip Industrial Development Agency and Suffolk County Industrial LLC located at 1724 Fifth Avenue, Bay Shore. On a motion by Supervisor Carpenter seconded by Councilman Flotteron, said Resolution was approved unanimously.
18. To consider any other business that may come before the Agency. On a motion by Councilman Cochrane and seconded by Councilwoman Mullen.